

## Attachment D: Site visit information




Day One - December 1, 2025

<b>PRE-BID SITE VISIT - DAY ONE QUEENSGATE 1401 BANK STREET CINCINNATI, OH 45214</b>	
8:00 AM	Arrival at Queensgate South entrance lobby. Follow directional signage to Maintenance Conference Room.
8:15 AM - 8:35 AM	<b>Maintenance Conference Room.</b> Sign In Sheet. Metro, Procurement and DBE Introductions
8:35 AM - 10:00 AM	Tour ground floor of entire building, starting at South End. Scissor lift will be staged in Queensgate Shop so a typical overhead heater can be inspected.
10:00 AM - 10:15 AM	<i>Bathroom break (and as needed)</i>
10:15 AM - 12:00 PM	Roof equipment and doghouse equipment inspections.
12:00 PM - 1:00 PM	Lunch on your own.
1:00 PM - 1:45 PM	Main Boiler Room Inspection
1:45 PM - 2:00 PM	<i>Bathroom break (and as needed)</i>
2:00 PM - 2:45 PM	South Boiler Room inspection
2:45 PM - 3:45 PM	All groups to meet in Maintenance Conference Room for Q&A and Day 2 instructions
3:45 PM	<b>Day One Dismissal</b>
<b>SUGGESTED PPE:</b> <ul style="list-style-type: none"><li>▲ <b>HARDHAT</b></li><li>▲ <b>HIGH-VISIBILITY VEST</b></li><li>▲ <b>BOOTS / NON SLIP SHOES</b></li></ul>	

# Attachment D: Site visit information

## Day Two - December 2, 2025

<b>PRE-BID SITE VISIT - DAY TWO</b> <b>BOND HILL</b> <b>4700 PADDOCK ROAD</b> <b>CINCINNATI, OH 45229</b>	
8:00 AM	Arrival at Bond Hill rear entrance. Follow directional signage to designated area TBD.
8:15 AM - 8:35 AM	Sign In Sheet. Metro, Procurement & DBE Introductions.
8:35 AM - 10:00 AM	Tour ground floor of entire building. Scissor lift should be staged in Bus Bay to inspect large Air Handler Units (AHU)
10:00 AM - 10:15 AM	Bathroom break
10:15 AM - 11:30 AM	Roof equipment inspections
11:30 AM - 12:00 PM	Q&A
12:00 PM - 1:00 PM	Lunch on your own

<b>PRE-BID SITE VISIT - DAY TWO</b> <b>ACCESS PARATRANSIT FACILITY</b> <b>1801 TRANSPARK DRIVE</b> <b>CINCINNATI, OH 45229</b>	
1:00 PM - 1:15 PM	Meet at Access Paratransit Facility (see signs for parking).
1:15 PM - 2:30 PM	Tour building
2:30 PM - 2:45 PM	Bathroom break
2:45 PM - 3:00 PM	RTC requirements / instructions to be presented.
3:00 PM - 3:30 PM	Meet in large conference room for Q&A & Procurement's closing remarks
3:30 PM	<b>Day Two Dismissal</b>
<b>SUGGESTED PPE:</b>	
	<b>HARDHAT</b>
	<b>HIGH-VISIBILITY VEST</b>
	<b>BOOTS / NON SLIP SHOES</b>